



# SHELTER ADVOCATE (PART-TIME)

## ABOUT THE POSITION

- Reports to:** Shelter Manager
- Location:** Mankato
- Hours:** Part-time; 15 - 20 hours per week; primarily evenings, overnights, & weekends with some possible daytime hours.
- Wage:** \$17 - \$18 per hour

### About our shelter:

CADA's shelter is an inclusive, family-friendly, and survivor-centered space for women and children seeking safety from relationship abuse or sexual violence. Our shelter is located in Mankato and can house about 22 people at a time.

### You will be:

- Working with shelter residents (adults and children) by providing a listening ear, information, referrals, helping coordinate transportation, helping them meet their basic needs, and more.
- Assisting with daily shelter operations including operating the security system, promoting a healthy and clean living environment, and helping with meals.
- Be the first point of contact for many people calling our organization, including survivors and referring agencies using our 24-hour helpline, text line, or web-chat. You will help people in crisis, get them connected with the correct person at the agency, as well as providing advocacy, information, and referrals.

## ABOUT US

### MISSION

Providing safety and support to victims of domestic and sexual violence through education, advocacy, and shelter

### VALUES

- Anti-oppression
- Community
- Survivor-centered
- Stewardship
- Dignity

### OUR CULTURE

- Highly flexible workplace
- A team of supportive and caring coworkers
- Trauma-informed
- Welcoming and encouraging
- Values work-life balance and wellness
- Committed to individuals' professional growth

## WHY YOU'RE A GREAT FIT

### YOU ARE...

- A compassionate, empathetic, and nonjudgmental individual who cares about the safety of survivors of relationship abuse and sexual violence.
- Works well independently and in a fast-paced environment.
- Good at thinking on your feet and able to quickly assess a situation and act confidently
- Skilled at communication and conflict mediation

### YOU HAVE LIFE, WORK, OR EDUCATIONAL EXPERIENCE...

- That gives you an understanding of relationship abuse, sexual violence, trauma, substance use disorders, and mental health
- Working with children and/or families
- Working with individuals from diverse backgrounds